

**Minutes of the Regular Meeting
Of the Board of Trustees
Lakes Region Sanitary District
Thursday, July 12, 2018**

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1. OPEN REGULAR MEETING, CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Mr. Hunter called the meeting to order at 7:01 p.m.

Roll Call: Present: Mr. Hunter, Mr. Gilsinger, Mr. Shrake
Also Present: Mr. Puma, Mr. Zamaites, Ms. Frola, Mr. Bogolin, Mr. Hausherr, and Mr. Kolb.

2. PUBLIC COMMENTS

None present.

3. AGENDA AMENDMENTS

None.

4. APPROVE MINUTES OF:

a. THE JUNE 14, 2018 REGULAR BOARD MEETING

Trustee Hunter noted several wording errors under the comments by County Chairman Lawler to be corrected.

Motion made by Mr. Hunter, seconded by Mr. Gilsinger to approve the Minutes of the June 14, 2018 as amended. Roll call to the motion: Ayes: Mr. Hunter, Mr. Gilsinger, Mr. Shrake. Nays: None. Motion carried.

5. APPROVE PAYMENT OF BILLS FROM THE:

a. OFF-CYCLE PAYMENTS FOR JUNE 2018 / JULY 2018

Motion made by Mr. Gilsinger, seconded by Mr. Shrake to approve payment of off-cycle checks from the General Fund for June 2018 / July 2018 in the amount of \$ 37,149.94. Roll call to the motion: Ayes: Mr. Hunter, Mr. Gilsinger, Mr. Shrake. Nays: None. Motion carried.

b. SEWER CONSTRUCTION FUND FOR JULY 2018

Motion made by Mr. Gilsinger, seconded by Mr. Shrake to approve payment of bills from the Sewer Construction Fund for July in the amount of \$ 16,157.31. Roll call to the motion: Ayes: Mr. Hunter, Mr. Gilsinger, Mr. Shrake. Nays: None. Motion carried.

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c. GENERAL FUND FOR JULY 2018

Trustee Hunter asked what the payment to People Sense covered. Finance Manager Gary Bogolin explained that due to data entry errors the Accounts Receivables did not balance with the General Ledger. For correction of the errors an outside service was consulted.

Motion made by Mr. Gilsinger, seconded by Mr. Shrake to approve payment of bills from the General Fund for July in the amount of \$ 331,629.88. Roll call to the motion: Ayes: Mr. Hunter, Mr. Gilsinger, Mr. Shrake. Nays: None. Motion carried.

6. APPROVE MAY 2018 UNAUDITED FINANCIAL REPORTS

Finance Manager Gary Bogolin presented his reports.

Trustee Shrake asked that the District debt status be emailed to the Trustees. Finance Manager Bogolin will do so.

Motion made by Mr. Gilsinger, seconded by Mr. Shrake, to approve the unaudited Financial Reports for June 2018. Roll call to the motion: Ayes: Mr. Hunter, Mr. Gilsinger, Mr. Shrake. Nays: None. Motion carried.

OLD BUSINESS

7. DISTRICT MANAGERS REPORT

- Interim District Manager stated he had sent a letter to Ms. Ginger Hain on July 6, 2018 advising her of the necessary items she needed to provide in order to annex into the District and make a proper sewer connection.

Trustee Hunter asked if Ms. Hain had been in touch with her County Board Representative Judy Martini and if she had heard from the Lake County Affordable Housing Program. District Manager Kolb replied that he had not heard back from Ms. Hain but will follow up.

- Interim Manager Kolb summarized Lake County Chairman Aaron Lawlor's report on the status of Senate Bill 2459. Originally this bill was created for the dissolution of the Seavey Drainage District but had been revised to include amendments to the Sanitary District Act of 1936. It now includes provisions in which LRSD may dissolve itself upon entering into a dissolution agreement with Lake County, and for the County to acquire all of the assets and responsibilities of the District. SB2459 has passed both houses and was sent to Governor Rauner on 6/28/2018. The Governor has 60 calendar days to sign it or to return it with his veto. If vetoed the bill

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can still become law provided the General Assembly overrides the bill by a 3/5 vote in both chambers. There is doubt that he will veto the bill as Governor Rauner has stated he is in favor of eliminating units of local government.

- All Trustees were emailed a copy of the staff/RHMG recommendations for a reduced scope of work for the FY2018 Lift Station Rehabilitation and Improvements – Phase II as requested by the Board. Interim District Manager Peter Kolb distributed RHMG's Reduced Scope of work report for the FY2018 Lift Station Rehabilitation and Improvements project along with Finance Manager Bogolin's potential scenario's involving disbursement of funds.

Discussion followed to determine the best course of action for the Districts' residents regarding funding. Trustee Shrake asked if the Lift Station project will be complete before the possible dissolution of the District. Engineer Steven Zamaites responded that it would.

At the direction of the Board the FY2018 Lift Station Rehabilitation and Improvements project will be amended to reflect reduced scope of work in the amount of approximately \$141,000.

- Upcoming dates to note:
 - LRSD Board meeting August 9th @ 7:00 p.m.
 - NW Sewer Technical Committee Meeting August 15th @ 9:00 a.m.
 - NW Sewer Policy Committee meeting Sept 5th @ 4:00 p.m.

8. OPERATIONS & MAINTENANCE REPORT

Operations & Maintenance Manager Kevin Hausherr reported there were seven call outs in June. His report detailed the calls.

The most time-consuming incident was when a power pole fell across the road about 300 feet from the Long Beach lift station. This was on the hottest day of the year and caused a power outage for residents. The power was out for approximately 11 hours. It took Com Ed about six hours to get the pole off the road. At that point we were able to get the portable generator in place to pump down the wet well.

Julie markings continue to consume many employee hours.

9. ATTORNEY'S REPORT

Attorney Puma continues to work on District dissolution as directed by the Board.

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10. ENGINEER'S REPORT – REVIEW STATUS OF PROJECTS

Engineer Zamaites updated the status of projects.

LCDOT Wilson & Nippersink Intersection: LRSD and RHMG staff continue to monitor field work as needed near the pigging station and two forcemains. The contractor has been good about keeping everyone up to date.

FY 2018 Lift Stations Rehabilitation and Improvements Project: Phase I – pumps should be delivered in mid to late August. Phase II reevaluated and amended as noted previously.

Capital One: Anticipate reviewing information requested from Capital One regarding modification of the method of calculating monthly user fees by mid - July.

New Development – Day Care Center on Route 83: Contacted by Woolpert Engineering for a The Learning Center, who plans a new 10,000 square foot facility just north of Walmart. LRSD design and escrow requirements were provided. Trustee Hunter asked that the Village of Round Lake Beach be kept informed regarding this project.

New Home – 35149 N Thompson: Escrow and site plan received on 7/5/18; in review.

NEW BUSINESS

12. PRESIDENTS COMMENTS

No comments from Trustee Hunter.

Motion made by Mr. Gilsinger, seconded by Mr. Hunter, to recess the Regular Meeting at 7:45 p.m. to enter into executive session to Discuss: Employee compensation, discipline and performance matters pursuant to 5 ILSC 12, Section 2(C) (1) . Roll call to the motion: Ayes: Mr. Hunter, Mr. Gilsinger, Mr. Shrake. Nays: None. Motion carried.

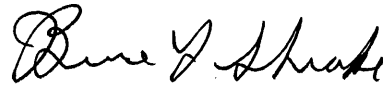
13. EXECUTIVE SESSION

The regular meeting reconvened at 8:00 p.m.

Motion made by Mr. Gilsinger, seconded by Mr. Shrake, to adjourn the Regular Meeting at 8:02 p.m. Roll call to the motion: Ayes: Mr. Hunter, Mr. Gilsinger, Mr. Shrake. Nays: None. Motion carried.

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Respectfully submitted,



Bruce L. Shrake
Clerk

Accepted: *August 9, 2018*
Corrected: *—*