

**Minutes of the Regular Meeting
Of the Board of Trustees
Lakes Region Sanitary District
Thursday, April 13, 2017**

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1. CALL TO ORDER AND ROLL CALL

Mr. Stimpson called the meeting to order at 7:15 p.m.

Roll Call: Present: Mr. Stimpson, Mr. Miller, Mr. Gramhofer.

Also Present: Mr. Hartman, Ms. McCutchan, Mr. Bogolin, Ms. Frola, Mr. Hausherr, Mr. Haque.

2. AGENDA AMENDMENTS/APPROVAL

Add Agenda Item: Northwestern Lake FPA Wholesale Advisory Committee under New Business.

3. APPROVE MINUTES OF THE:

a. MARCH 9, 2017 REGULAR BOARD MEETING

Motion made by Mr. Stimpson, seconded by Mr. Gramhofer, to approve the minutes of the March 9, 2017 Regular Board Meeting. Roll call to the motion: Ayes: Mr. Stimpson, Mr. Miller, Mr. Gramhofer. Nays: None. Motion carried.

b. MARCH 9, 2017 EXECUTIVE SESSION

Motion made by Mr. Gramhofer, seconded by Mr. Stimpson, to approve the minutes of the March 9, 2017 Executive Session. Roll call to the motion: Ayes: Mr. Stimpson, Mr. Miller, Mr. Gramhofer. Nays: None. Motion carried.

4. APPROVE PAYMENT OF BILLS FROM THE:

a. OFF-CYCLE PAYMENTS FOR MARCH 2017 / APRIL 2017

Motion made by Mr. Miller, seconded by Mr. Stimpson, to approve payment of off-cycle checks from the General Fund for March 2017 / April 2017 in the amount of \$58,037.29. Roll call to the motion: Ayes: Mr. Stimpson, Mr. Miller, Mr. Gramhofer. Nays: None. Motion carried.

b. SEWER CONSTRUCTION FUND FOR APRIL 2017

Motion made by Mr. Stimpson seconded by Mr. Gramhofer, to approve payment of bills from the Sewer Construction Fund for April 2017 in the amount of \$8,390.03. Roll call to the motion: Ayes: Mr. Stimpson, Mr. Miller, Mr. Gramhofer. Nays: None. Motion carried.

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c. GENERAL FUND FOR APRIL 2017

Motion made by Mr. Gramhofer, seconded by Mr. Stimpson, to approve payment of bills from the General Fund for March 2017 in the amount of \$206,901.53. Roll call to the motion: Ayes: Mr. Stimpson, Mr. Miller, Mr. Gramhofer. Nays: None. Motion carried

5. APPROVE MARCH UNAUDITED FINANCIAL REPORTS

Noting the amount of YTD legal expenditures, Trustee Stimpson asked if we need to authorize additional monies for legal expenses. Finance Manager Gary Bogolin commented that we had allocated a sufficient amount to cover extraordinary legal expenses.

Motion made by Mr. Stimpson, seconded by Mr. Miller, to approve the unaudited Financial Reports for March 2017. Roll call to the motion: Ayes: Mr. Stimpson, Mr. Miller, Mr. Gramhofer. Nays: None. Motion carried.

OLD BUSINESS

6. DISTRICT MANAGERS REPORT

a. TRUSTEE APPOINTMENT

District Manager Mohammed Haque reported that County Board District 5 Representative Judy Martini has sent out a request for volunteers for the LRSD Board to replace Trustee Gramhofer. Bruce Shrake, a resident in Fisher Estates, has expressed interest to her. District Manager Haque mentioned that that may be a conflict of interest as Mr. Shrake works for a firm that does engineering for developers in the District. It is District Manager Haque's understanding that there are two residents from Volo and Round Lake who have expressed interest as well.

b. REGIONAL SYSTEM REVIEW

The Review continues on schedule, but the presentation dates will be discussed at the April 19th NWTAC meeting. The NWPAC has changed their July meeting to June to enable a joint meeting with the Tech Group to meet the requirements of holding an annual Wholesale Advisory Committee meeting. District Manager Hague will keep the Board updated.

c. BAXTER

No updates at this time.

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d. IDPH

IAWA has sent in recommended language for grease traps and a follow up meeting is being scheduled.

e. REMINGTON POINTE NORTH

Engineer McCutchan reported that Cal-Atlantic closed on the Remington Pointe North property. Discussion followed concerning waived sewer connection charges in exchange for easements. Attorney Jim Hartman will expedite his review of the agreements to determine if the fee waivers were properly assigned to the new owners.

7. OPERATIONS & MAINTENANCE REPORT

Operations and Maintenance Manager Kevin Hausherr presented his report for March.

Outside of the normal call outs and maintenance work, repair work was done on pump #2 at the Terra Springs lift station as anticipated last month. There was debris in the pump causing a jammed impeller. A new impeller and wear ring were installed. The pump rate improved by about 250 GPM due to the new parts.

Manhole repairs will take place once the weather improves.

Trustee Miller asked if the flow meters are being used on Milwaukee. District Manager Haque replied we are reevaluating their use as the last data obtained did not provide conclusive information.

8. ATTORNEY'S REPORT

Attorney Jim Hartman presented his report.

26146 Blackhawk: Awaiting original signed version of the variance agreement before fully closing this matter.

Attorney Hartman updated the Board on pending litigation with customers.

35279 N Wilson Rd: An illegal connection has been reported at this property. Correspondence sent to resident.

Trustee Miller stated he has some questions on the Statement of Economic Interest requested by Lake County. Attorney Hartman responded he would look into the matter.

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9. ENGINEER'S REPORT – REVIEW STATUS OF PROJECTS

Remington Pointe North: Engineer Marcia McCutchan stated CalAtlantic has prepared a revised Plat of Subdivision for Unit 1B. Revised plat reviewed and approved; awaiting mylar.

Recent submittals to LRSD on Plat 1A (recorded in 2009) show different lot numbers as compared to the recorded 1A plat, CalAtlantic plans an amendment to that plat. To date the required testing has not been scheduled, RHMG has provided them with a check list.

LCPWD Projects: Forcemain lining project has been delayed due to weather. They anticipate a 4/24/2017 start. Full Closure of north bound Wilson will likely be pushed back to 5/08/2017, at the earliest.

Munson Marine / BP/McDonalds: Revised plans received 4/7/2017; in review.

Lake County Drainage Project – Rollins Road: RHMG is coordinating with LCDOT regarding the layout and scope of the relocation. Comments regarding the draft IGA will be provided separately.

New Projects

Grant Highway Department: Construction has started on Highpoint/Ash project.

Lake County Ordinance Review: LCPW is reviewing and updating its ordinances regarding sewer use; fats, oils and grease disposal, and pretreatment. RHMG reviewed the proposed ordinances for addition or changes which may conflict with District ordinances and policies.

Trustee Stimpson asked if the Ordinances were open for public review. District Manager Haque replied no dates have been listed but notices were published.

FY2018 Lift Stations Rehabilitation & Improvements Project: RHMG is preparing the Facility Plan and Fiscal Sustainability Plan for the FY2018 Lift Stations Rehabilitation and Improvements Project. These documents are required for IEPA loan funding. RHMG also initiated consultations with CMAP, IDNR, IHPA and ACOE to obtain the necessary signoffs for the project. A draft of the facility plan is currently under in-house review and is expected to be submitted to IEPA in the near future.

Follow Up

LRSD staff checked the four lift stations that were lined last year in advance of the expiration of the Maintenance Bond. No issues were noted.

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NEW BUSINESS

10. APPROVE BUDGET & APPROPRIATION ORDINANCE FOR FY 2018

Motion made by Mr. Stimpson, seconded by Mr. Miller Stimpson, to approve Ordinance 2017-04-01, Combined Annual Budget and Appropriation Ordinance for FY 2018. Roll call to the motion: Ayes: Mr. Stimpson, Mr. Miller, Mr. Gramhofer. Nays: None. Motion carried.

11. APPROVE TAX LEVY ORDINANCE FOR FY 2018

Motion made by Mr. Stimpson, seconded by Mr. Gramhofer, to approve Ordinance 2017-04-02, Tax Levy Ordinance for FY 2018. Roll call to the motion: Ayes: Mr. Stimpson, Mr. Miller, Mr. Gramhofer. Nays: None. Motion carried.

12. SCHEDULED RATE ADJUSTMENT

Motion made by Mr. Gramhofer, seconded by Mr. Stimpson, to approve Ordinance 2017-04-03, an Ordinance Amending Ordinance 11-11-01 and Repealing Ordinance 2015-12-01 Deferring Scheduled Rate Adjustment. Roll call to the motion: Ayes: Mr. Stimpson, Mr. Miller, Mr. Gramhofer. Nays: None. Motion carried.

13. AUDIENCE COMMENTS

None present.

Northwest FPA Wholesale Policy and Technical Advisory Committees

Trustee Stimpson expressed concern about the effectiveness of the PAC and TAC committees. It is his opinion that the PAC and TAC committees are a vital part of overseeing Sanitary Sewer Operations for Lake County. They are the only bodies that remotely hold agencies' accountable for their actions.

Discussion was held on how to encourage participation in the meetings, how to make the committees more effective, involve all municipalities, election of officers and their roles and other related issues. It was agreed that District Manager Haque would request items be added to the Agenda of the May 3, 2017 Policy Advisory Committee Meeting.

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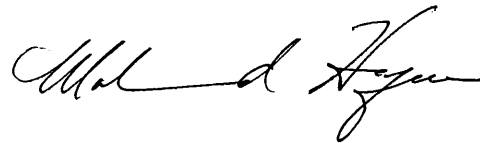
Motion made by Mr. Miller, seconded by Mr. Stimpson, to recess the Regular Meeting at 8:06 p.m. to enter into executive session to Discuss: Litigation pursuant to 5ILCS120, Section 2(C)(11) of the Open Meeting Act Roll call to the motion: Ayes: Mr. Stimpson, Mr. Miller, Mr. Gramhofer. Nays: None. Motion carried.

14. EXECUTIVE SESSION

The regular meeting reconvened at 8:12 p.m.

Motion made by Mr. Stimpson Miller, seconded by Mr. Gramhofer, to adjourn the Regular Meeting at 8:12 p.m. Roll call to the motion: Ayes: Mr. Stimpson, Mr. Miller, Mr. Gramhofer. Nays: None. Motion carried.

Respectfully submitted,



Mohammed M. Haque, P.E.
District Manager

Accepted: may 30, 2017
Corrected: —