LAKES REGION SANITARY DISTRICT

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Freedom of Information Requests

Lakes Region Sanitary District complies with the terms and provisions of the Illinois Freedom of Information Act (FOIA), 5 ILCS 140/1. All requests for access to information under the Illinois Freedom of Information Act should be directed, in writing, to the District's Freedom of Information Officer:

Gary L. Bogolin, FOIA Officer

At the address indicated above or by email : foia@LRSanitary.com

Under the provisions of the Illinois Freedom of Information Act, the District has five business days to respond, *after your request is received*.

A description of the District, and other required institutional information, can be accessed on our website's Home page or obtained at the District's office. Additional information on the Illinois Freedom of Information Act is available through the website of the Illinois Attorney General's Office.

To facilitate processing of your request, the District requests that you use the following form. You may use any format, in writing, you like that contains substantially the same information.

Date request sent: _____

Requestor's contact information:

Name: _____ Phone: _____

Address: _____ Fax: _____

City, ST, Zip: _____ Email: _____

Requesting the following documents [or documents containing the following information] be provided (be as specific as possible in identifying the documents or information being sought) (use additional pages, if necessary):

_____

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Signature: _____ Date: _____